

Checklist for your event with Armin Ruser



We want to give you an overview of the technical requirements so your event will run smoothly and be a successful experience for you and your guests.

Armin Ruser generally arrives early and brings his own laptop. If the right connectors (see below) are available, Armin Ruser can start his presentation within a minute.

Necessary items:

- (1) Projector with long enough VGA cable for laptops
- (2) White projection screen
- (3) Standard 1/8" audio port to play sound from laptop
- (4) small table for Laptop

Armin Ruser brings and uses his own Apple laptop including an adaptor to VGA. He keeps a backup of his presentation on a USB drive, but being that his presentation is very large it shouldn't be copied onto your computer system. The laptop needs to be on a stand on stage next to Armin Ruser. He needs to be able to view the screen without having to turn away from the audience.

Being that Armin Ruser is in a wheelchair, please make sure all accesses are barrier free. If this is not possible, he will need two or three strong men to help him up the few steps.

Microphone

With an audience bigger than 40 people, please provide a clip microphone or a headset. Due to his wheelchair, Armin Ruser can not use a desk microphone or a handheld mic.

Audio-connection

Armin Ruser's presentation includes movie sequences with sound. Please provide an audio cable with a 1/8" stereo jack.

The laptop is hum and noise free. To avoid interference with disturbing noises, we advise you to use an isolating transformer or direct injection box.

PA

If you can not provide a reasonable PA, please let us know beforehand so that we can plan accordingly.



Transitions

At events with multiple speakers there are usually several devices in use. Changing these devices manually during the event often leads to troubles. To avoid this, you can use a device called a "switch"; with which you can easily change between devices. If you have several speakers at your event but do not have access to a switch, let us know. We will gladly provide you with one, free of charge.

Live recording

It is not permitted to record Armin Ruser's talk in audio or video without his preceding permission.

If you have more questions regarding the organization of your event, please do not hesitate to talk to Armin Ruser directly.



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